

**MINUTES OF A MEETING OF BUSBRIDGE PARISH COUNCIL HELD  
AT CLOCK BARN HALL, HAMBLEDON ROAD, GODALMING GU8 4AY  
ON TUESDAY 16<sup>th</sup> January 2018 at 6pm**

The meeting opened at 6pm

**Present:**

John Graves , Chair  
Philippa English Vice-Chair  
Hilary Westwood  
Maxine Long

Richard Seaborne WBC Councillor

Michael Dennett , Parish Clerk

**1. Public Debate**

Two representatives from Citizens Advice Waverley were present who reported on the financial issues which CAW face in the forthcoming accounting periods. The Council repeated its support for the valuable work CAW undertakes.

**2. Apologies**

Apologies were received from Alison Martin and Maurice Byham.

**3. Minutes of previous meeting**

Minutes of the Council Meeting held on Tuesday 28th November 2017, having been distributed earlier, were approved and signed by the Chairman.

**4. Disclosure of pecuniary and personal interests in any agenda items**

John Graves declared an interest in the Hunt Cottage planning application, WA/2017/1763 as an objecting party.

John Graves also declared an interest in the agenda item relating to creating a conservation area at Hydestile crossroads, being a resident within the proposed conservation area.

**5. Finance report**

The Clerk updated the meeting on the cash position. The Council have £6500 in the bank as of 16<sup>th</sup> January. The cash position as at 31 March 2018 should be about £4500. At that time the 2018/19 precept of £14250 will be received totaling £18750. This doesn't include the



purchase of a noticeboard for Leithfield Park which should cost £1200 including fitting.

A bank reconciliation as at 31 December 2017 was approved and signed by the Chairman.

Copies of the cash book and bank statements were available for inspection.

The following invoices were approved and cheques signed during the meeting:

Clerk's salary December chq 354 £312  
Clerk's expenses Nov/Dec chq 355 £81.53  
Clockbarn Hall venue hire chq 356 £36

All vouchers were available for inspection and Councillors' queries were resolved.

## **6. Planning Applications**

The following planning applications were discussed and a "no objection" comment considered appropriate and approved.

WA/2017/2115  
North Munstead, North Munstead Lane, Godalming, GU8 4AX

WA/2017/2188  
Rally Wood, Hascombe Road, Godalming, GU8 4AA

WA/2017/2302  
Rustlings, South Munstead Lane, Godalming, GU8 4AG

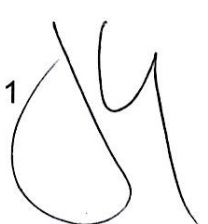
## **7. Hydestile conservation update**

John Graves updated the meeting about progress on the Conservation project and showed Councillors a map of the proposed Hydestile Conservation area. Further work is required before an application is submitted to WBC.

## **8. Tuesley Farm**

Philippa English informed the meeting that some local residents have received forms from WBC Environmental Health to record nights when the outside lighting from Tuesley Farm was intrusive. This is going ahead as required.

Despite representations to WBC, hoops have remained erected in field 11 throughout the winter. In addition, the siting protocol does not appear to



have been received by WBC. It was noted that the enforcement team do not seem to be effective when it comes to Tuesley Farm. Richard Seaborne to take this up with the relevant WBC staff.

#### **9. New Road proposed footpath update**

John Graves reported that little progress had been made regarding the new footpath and that the whole project could fizzle out. It was resolved that John Graves and Philippa English should meet with Graham Cornick to check progress.

#### **10. Future shape of Busbridge Parish Council**

**It was resolved that** the Clerk should write to WBC with a request to increase the number of Councillors from five to seven. The draft points supporting this proposal were reviewed by the Councillors and approved.

#### **11. Hunt Cottage**

It was noted that the amended plans dated 12 December 2017 will be discussed at the Eastern Planning Committee meeting on 7<sup>th</sup> February 2018. Maxine Long will again present for the parish council. Philippa English and Maxine Long to draft the text together with other residents as necessary.

#### **12. Councillors' reports**

##### **Hilary Westwood : Leithfield Park**

Hilary provided an quotation for a noticeboard an Leithfield Park amounting to £2558. This was considered excessive. Clerk to ask Holt Stebbings for an estimate.

Clerk to approach residents at Leithfield Park to ascertain whether a residents' association exists. Hilary to provide contact details.

##### **Footpaths**

Philippa English to report on progress regarding the repair on footpath 163 at the next meeting.

##### **Cheshire Home**

Maxine Long reported that the Home had a new manager and it was noted that the CQC rating had improved to "Good".

#### **13. Date of next meeting**

Tuesday 27<sup>th</sup> February 2018

Meeting closed at 7.45pm

A large, stylized handwritten signature in black ink, likely belonging to the Clerk, is written over the bottom right portion of the page, partially overlapping the meeting closure text.