

**MINUTES OF A MEETING OF BUSBRIDGE PARISH COUNCIL  
HELD ON TUESDAY 13<sup>TH</sup> October 2015 AT CLOCK BARN HALL,  
HAMBLEDON ROAD BUSBRIDGE**

The meeting was opened at 1800 hours.

**Present:** Mr John Graves  
Mrs Pippa English Vice Chairman  
Mrs Maxine Long  
Mrs Hilary Weston  
Dr Alison Martin

**In attendance**

Councillor R Seaborne, WBC

**Clerk:** Lt Col Leslie G A Clarke

No Members of the public were present

<b>1.</b>	<b>PUBLIC DEBATE</b>
<b>a.</b>	<u>Police Report</u> No Surrey Police representative was present
<b>b.</b>	<u>Members of the Public</u> No members of the public were present.
<b>2.</b>	<b>APOLOGIES FOR ABSENCE</b> An apology for non attendance was received in respect of Cllr Byham,WBC.
<b>3.</b>	<b>DECLARATION OF PECUNIARY INTERESTS</b> No Member declared any Pecuniary Interest in any agenda item.
<b>4.</b>	<b>MINUTES OF THE MEETING HELD ON 8 SEPTEMBER 2015</b> The Minutes of the previous meeting held on 8 Sep 15, which had been previously distributed, were <b>AGREED</b> and signed by the Chairman as a true record.
<b>5.</b>	<b>MATTERS ARISING</b> There were no matters arising, that are not agenda items
<b>6.</b>	<b>ADJOURNMENT FOR PUBLIC DEBATE 10 MINUTES</b> No members of the public were present.
<b>7.</b>	<b>FINANCE</b>
<b>a.</b>	<u>Invoices for payment</u>
	Clerk's Expenses Oct 15 £68.76
	Clerk's Salary Oct 15 £123.98
	Clock Barn Hall - Room Hire £30.00
	BDO – External Audit Fee £36.00
<b>b.</b>	<u>Precept Monitoring</u>
	Members noted and <b>RESOLVED</b> to approve, subject to audit, the Parish Council cash book for the period ending 13 Oct 15.

c.	Annual Audit – Financial Year Ending 31 Mar 15 – External Audit Report Members <b>RESOLVED</b> to defer approval of the report until the next meeting as a page appeared to be missing from the report.
8.	<b>PLANNING APPLICATIONS</b>
a.	<u>WA/2015/1769 – Farways, South Munstead Lane – Erection of extensions and alterations following demolition of existing extensions</u> No objection.
b.	<u>WA/2015/1798 – Unsted Park Cottage, Munstead Heath Road – Erection of extension and internal alterations following demolition of existing extension.</u> The proposed extension at Unsted Park goes against WBC's planning principle by turning what was originally a small cottage into a considerably large house, thereby depleting the small to medium housing stock within the Borough. The land, indicated on the plans, on the other side of the track to the house, is not part of the original curtilage of the cottage and therefore should not influence any tendency to think that a large house is merited. In fact the existing store would be useful storage for the applicant in conjunction with the extra land. Busbridge Parish Council considers application WA/2015/1798 to be inappropriate development within the Green Belt and in an AONB due to it creating too large a dwelling in place of the original accommodation footprint. Therefore Busbridge Parish Council objects to the proposed development.
9.	<b>HIGHWAYS AND BYEWAYS</b>
a.	<u>HGV Signage – Hydestile Crossroads</u> At the 8 Sep 15 meeting (Minute 10a refers) the Clerk was asked to follow up the previous correspondence on the issue. The Clerk advised Members of an email received that day from SCC Highways Dept which indicated that the matter was being investigated.
b.	<u>Clock Barn Lane – Large Pothole</u> At the 8 Sep 15 meeting (Minute 10b refers) the Clerk was asked to report the pothole to the Highways Dept. Members noted that the pothole had been reported to SCC Highways Dept. It was noted that no repairs had yet been carried out.
c.	<u>Footpath 178 – Signage, Bridleway 163 – Closure at Busbridge Lakes – Footpath 515 Erection of gate – Footpath 162 Signage</u> Members <b>RESOLVED</b> that the Chairman should liaise direct with Mr Wilkes on the issue.
d.	<u>Proposed Speed Limit Changes – Rake Lane</u> Members thanked Cllr Seaborne for his support of their observations on the proposed speed limit changes.
10.	<b>JOINT BURIAL COMMITTEE</b> Cllrs Long and Westwood reported that at the last meeting of the JBC they had inspected Nightingale Cemetery which was generally in good condition and it was hoped to provide further burial plots on the site.
11.	<b>COUNCILLORS' BUSINESS FOR INCLUSION ON THE NEXT AGENDA</b>

	No items were proposed under this agenda heading.
<b>12.</b>	<p><b>CAB WAVERLEY AGM</b></p> <p>Members noted that the CAB Waverley AGM is being held at, The Lecture Hall, Haslemere Museum, 78 High Street, Haslemere GU27 2LA from 1330 to 1600 hours on Fri 23rd Oct 15, to which BPC has been invited to send a representative.</p> <p>Members <b>RESOLVED</b> that the Chairman should represent the Council at the meeting.</p>
<b>13.</b>	<p><b>SURREY HILLS SOCIETY - AGM</b></p> <p>Members noted that the Surrey Hills Society AGM, to which the Parish Council had been invited to send a representative, is to be held on Sat 21 Nov 15 at the Parrot Inn, Forest Green, Surrey RH5 5RZ AT 1930 hours. Members regretted that none of their number were available to attend.</p>
<b>14.</b>	<p><b>SEACAM MEETING</b></p> <p>Cllr Martin reports that she had attended the meeting of SEACAM on 24 Sep 15 and had asked a number of questions on defibrillators which had not been satisfactorily answered.</p>
<b>15.</b>	<p><b>HYDON HILL CHESHIRE HOME – FUND RAISING</b></p> <p>Members noted that the Hydon Hill Cheshire Home is embarking on fund raising for a new garden and pavilion.</p> <p>Members also noted that under the LGA 71 Section 137: Parish Council funds can be used :</p> <ul style="list-style-type: none"> <li>• For purposes which bring benefit to the area , and,</li> <li>• that under Section 147 Parish Council funds can be used to assist voluntary organisations to provide assistance/information to individuals.</li> </ul> <p>The Chairman reported that the Home is hoping to raise £50K for a new garden and pavilion which appeared to be an excessive amount especially as there are already a number of dilapidated buildings on the site and there is concern about any new facility being properly maintained.</p>
<b>16.</b>	<p><b>DATE AND VENUE OF NEXT MEETING</b></p> <p>The next meeting is scheduled to be held on 8 Dec 15.</p>