

**MINUTES OF A MEETING OF BUSBRIDGE PARISH COUNCIL
HELD AT TUESDAY 9TH FEBRUARY 2016 IN CLOCK BARN HALL,
HAMBLEDON ROAD BUSBRIDGE**

The meeting was opened at 1805 hours.

Present: Mr John Graves, Chairman
Mrs Pippa English Vice Chairman
Mrs Maxine Long
Mrs Hilary Weston
Dr Alison Martin

Waverly Borough Council Councillor M Byham
Councillor R Seaborne

Clerk: Lt Col Leslie G A Clarke
Clerk (Designate) Mr Michael Dennett

Mr D Hutton, Ramblers Association was present.

1	PUBLIC DEBATE	
a	<u>Police Report</u> In the absence of a representative of Surrey Police no report was received.	
b	<u>Thanks and Introduction</u> The Chairman welcomed and introduced the Clerk designate and thanked the retiring Clerk for his services to the Parish Council over the last 18 years.	
c	<u>Members of the Public</u> No issues were raised under this agenda heading.	
2	APOLOGIES FOR ABSENCE No apologies for non attendance were received.	
3	DECLARATION OF PECUNIARY INTERESTS No Member declared any Pecuniary Interest in any agenda item.	
4	MINUTES OF THE MEETING HELD ON 8 DECEMBER 2015 The Minutes of the previous meeting held on 8 Dec 15, which had been previously distributed, were AGREED and signed by the Chairman as a true record.	
5	MATTERS ARISING All matters arising are dealt with as agenda items.	
6.	ADJOURNMENT FOR PUBLIC DEBATE 10 MINUTES No issues were raised under this agenda heading.	
7.	FINANCE	
a	<u>Invoices Paid Out of Committee</u>	NIL
b	<u>Invoices for Payment</u>	£
	J Graves – Gift Purchaser Refund	54.94

	Clerk's Expenses Jan/Feb 16 142.54 Clerk's Salary Jan/Feb 16 247.96 Clock Barn Hall – Room Hire 36.00 WBC - Election Expenses 79.62 LG Clarke Gratuity 1,325.07 SLCC – Purchaser – Clerks' Manual 50.50 Members RESOLVED to approve the above payments. c <u>Precept Monitoring</u> Members noted and RESOLVED to approve, subject to audit, the Parish Council cash book for the period ending 8 Feb16.
8.	PLANNING APPLICATIONS
a	<u>WA/2015/2340 – Inwood Cottage, Hambledon Road – Certificate of lawfulness under Section 192 for erection of a single storey extension.</u> No objection.
b	<u>WA/2015/2330 - Green Oaks, Munstead Heath Road – Application under Section 73A to vary condition 1 of WA/2014/0927 (approved plans) to allow change of roof design to porch</u> No objection.
c	<u>WA/2015/2308 – Hydestile Joinery, Hambledon Road – Application under Section 73 to vary condition 1 of WA/2014/1952 (plan numbers) to allow changes to internal layout and parking arrangements.</u> Planning application, WA/2015/2308, is for a variation of condition 11 of the granted application WA/2014/1952 that the development be carried out in accordance with the approved plans. The original application was for change of use and alterations from a joinery workshop to a pair of semi detached dwellings of two and three bedrooms respectively. The application was always pushing the boundaries of acceptability in terms of how much can be squeezed into a small plot with poor access and how conversion of a single skin workshop could ever meet building Regulations. This new application, WA/2015/2308, is not simply for variation of conditions it is in reality a completely different proposal. From a pair of semi detached dwellings of two and three bedrooms we are now presented with two, detached three bedroom houses. The shape of the buildings has changed and no longer follows the original footprint and even the block plan which shows the existing footprint has been changed to accommodate the new design. The roof ridge line is over a metre higher than that previously proposed, effectively changing these buildings from being single storey with mezzanines to being full two storey houses. The access to this site has always been and will continue to be a major problem. It is down a narrow high sided driveway perpendicular to Hambledon Road and emerging before the brow

	<p>of the hill running down to Hydestile crossroads. This is already a dangerous access point with poor visibility particularly towards the crossroads.</p> <p>Waverley Borough Council has already acknowledged this by imposition of condition No 4, effectively that no vehicle should back out of the driveway. This is unfortunately not only unenforceable but also totally impractical.</p> <p>If the proposed parking spaces are occupied there will be no space for delivery vans to turn and in any event the long wheel base vans often used by Amazon, TNT, Ocado, Tesco etc will not be able to turn even if the parking spaces are empty.</p> <p>Waverley Borough Council should be aware that in its previous existence as a joinery workshop, timber and other deliveries were normally made from the roadside with materials being carried by hand up the drive. We all know that this simply will not happen with domestic deliveries as van drivers will go right up to the house before worrying about how to get out.</p> <p>Busbridge Parish Council therefore objects to this application for the following reasons:</p> <ul style="list-style-type: none"> a. <u>Scale:</u> These buildings are simply too big and high and will have a seriously detrimental effect to the neighbouring households. They are inappropriate in an AONB. c. <u>Poor access:</u> Vehicles, for the reasons given above will have to back out onto the road. d. <u>Parking:</u> As the households will have to rely on car transport, there being no other option nearby, they will inevitably end up with cars parked on the road thus making the brow of the hill yet more dangerous. <p>d <u>WA/2016/0014 – Munstead, Munstead Heath Road – Erection of extension</u> Busbridge Parish Council very concerned at the large scale of this development, particularly when the “Link” is taken into account, and it does not look to be in keeping with the rest of the property.</p>
9	<p>HIGHWAYS AND BYEWAYS</p> <p>a <u>SCC Public Bridleway 163 – Temporary Prohibition Of Traffic Order 2015</u> At the 8 Dec 15 (Minute 15 refers) Members noted the Order had been issued by SCC advising that the bridleway would be closed for 12 months. It was observed that the temporary scaffold bridge, now removed, had been in place since 2002, that the bridleway has now been closed since June and that it was causing horse owners to exercise their horses on the public roads. It was agreed that the chairman should write to Victoria Young, our SCC councillor, to request her help to get this bridleway reopened as soon as possible.</p> <p>Mr Hutton, of the Ramblers’ Association told the meeting that part of the</p>

b	<p>delay that in re-opening of the bridleway was due to SCC trying to ascertain the ownership of part of the bridge which was not clear. He also observed that any repair was going to be very expensive which meant that there may be further delays in completing the repairs.</p> <p>He also warned of the possibility that SCC may want to re-open the bridleway as footpath rather than a bridleway as repairs to the bridge might be easier and cheaper.</p> <p>Members RESOLVED that every effort should be made to reopen the bridleway as soon as possible.</p> <p><u>HGV Signage – Hydestile Crossroads</u></p> <p>At the 8 Dec 15 meeting (Minute 9c refers) Members noted the receipt of an email dated 26 Nov 15 from Mr Wilkinson (SCC Highways Dept) in which he advised that “ideally a study of HGV movements should be carried out before removing any signs”.</p> <p>It was noted that such a survey had already been produced in connection with the development of Dunsfold Airdrome.</p> <p>Members RESOLVED to</p> <ul style="list-style-type: none"> • Defer any debate to the next meeting. • A letter is written to SCC Highways Dept pointing out the lack of HGV signage at the Home Farm Road junction with Hambledon Road.
10	<p>JOINT BURIAL COMMITTEE</p> <p>It was reported that no meetings of JBC had been held since the last BPC meeting there was therefore nothing to report.</p>
11	<p>COUNCILLORS’ BUSINESS FOR INCLUSION ON THE NEXT AGENDA</p> <p>Members RESOLVED that Cllrs Responsibilities related to:</p> <ul style="list-style-type: none"> • Leithfield Park – Residents. • Footpaths. • Public Transport. • Website. • Milford Hospital. • Finance. • Winkworth Arboretum. • Cheshire Home. <p>should be included on the agenda for the Annual Assembly meeting in May 16.</p>
12	<p>SURREY POLICE – NEIGHBOURHOOD POLICING</p> <p>Cllr Martin reported on the activities of the meeting held on 5 Jan 16 and noted that Surrey Police are going to improve Neighbourhood Policing throughout the County and PCs will adopt a more “General List” approach rather than be specialised.</p>
13	<p>THREE SOUTHERN COUNTIES DEVOLUTION – BRIEFING</p> <p>Members noted an email from SALC dated 20 Jan 15 which had been previously distributed and further noted that the briefing had been postponed to a date yet to be determined in mid May 16.</p>
14	<p>PARISH COUNCIL WEBSITE AND TRANSPARENCY ACT 2014</p>

	<p>At the 8 Dec 15 meeting (Minute13 refers) the Chairman reiterated the new requirements under the 2014 Transparency Act for the Council to display documents such as agendas, minutes and Governance documents on the Council's website which would require the upgrading of the Council's site and the appointment of a website manager, observing that heretofore the site had been maintained on an ad hoc basis by Oliver Long.</p> <p>Members resolved that:</p> <ul style="list-style-type: none"> • A website Manager be engaged, at a cost of £150.00 per annum, to place documents on the site and to keep it up to date. • A new website be built and launched at a cost of £500.00. • The present site be removed once the new site is up and running. • The Clerk should apply for funding towards the costs. • That a gift, not to exceed £60.00 in value, be made to Mr Oliver Long as a token of our gratitude. <p>Members to note that the application for funding has been submitted and the thank you gift provided to Mr Long.</p> <p>The Clerk reported that the bid for funding had been successful and the grant money was now in the Council's bank.</p> <p>The quotation from the chosen contractor was given to Mr Dennett to review before the order is placed.</p>
15	<p>WAVERLEY BOROUGH COUNCIL LOCAL PLAN</p> <p>At the 8 Dec 15 meeting (Minute14 refers) the Chairman reported on the proceedings of the WBC Overview and Scrutiny Committee meeting held on 16 Nov 15 and the WBC Executive meeting held on 1 Dec 15.</p> <p>Councillors expressed concern at the growing momentum for development at Dunsfold Aerodrome and the transport problems that this will cause.</p> <p>Cllr Martin suggested that air pollution monitoring at appropriate locations might be undertaken by the Joint Parishes.</p> <p>Members resolved that Cllr Martin should investigate the cost and availability of such an analysis.</p> <p>Cllr Martin advised that Environmental Monitoring undertaken by WBC was flawed for several reasons:</p> <ul style="list-style-type: none"> • The monitoring stations have not been placed in the most appropriate locations. • Where monitoring is taking place it is not close enough to the roadside and at a level necessary to monitor the effects of exhaust fumes on pedestrians. • Particulates, the significant pollutant in exhaust fumes are not being measured at all. <p>It was RESOLVED that:</p> <ul style="list-style-type: none"> • the findings should be included in the letter to WBC objecting to Dunsfold new town. • that Cllr Martin should draft a suitable letter, for the Clerk to send to WBC, on behalf of the Council.
16	<p>DUNSFOLD AIRPORT DEVELOPMENT</p> <p>It was noted that three protest groups appeared to have been formed to protest against the development of the airport.</p>

17	<p>TUESLEY FARM – COMPLAINT RE EARLY TUNNEL ERECTION</p> <p>Members noted that letters had been written to WBC regarding the early installation of tunnel hoops which had been erected as early as 11 Jan 16 but that it had been too late for WBC to take any worthwhile and positive action on the issue.</p> <p>Members RESOLVED that</p> <ul style="list-style-type: none"> • BPC should contribute £500.00 towards the cost of the Joint Parish new transport assessment of the affects on the latest proposals or Dunsfold New Town,
18	<p>DATE AND VENUE OF NEXT MEETING</p> <p>The next meeting is scheduled to be held on 12 Apr 16.</p>