

**MINUTES OF A MEETING OF BUSBRIDGE PARISH COUNCIL HELD  
AT CLOCK BARN HALL, HAMBLEDON ROAD, GODALMING GU8 4AY  
ON TUESDAY 17<sup>th</sup> OCTOBER 2017 at 6pm**

The meeting opened at 6pm

**Present:**

John Graves , Chairman  
Philippa English  
Hilary Westwood  
Maxine Long  
Dr Alison Martin

Michael Dennett , Parish Clerk

**1. Public Debate**

No members of the public were present.

**2. Apologies**

There were no apologies.

**3. Minutes of previous meeting**

Minutes of the Council Meeting held on Tuesday 12<sup>th</sup> September 2017 were read to the meeting.

Matters arising:

Regarding Tuesley Farm, it was agreed that a site visit should take place on 31<sup>st</sup> October via the public footpath to ensure that the “winter-down” restrictions are being adhered to. This will ensure that a prompt letter of complaint can be sent to WBC Enforcement without delay.

Parish Council minutes to be circulated to Councillors when available.

**4. Disclosure of pecuniary and personal interests in any agenda items**

John Graves declared an interest in the Hunt Cottage planning application, WA/2017/1763 as an objecting party and would take no part in the consideration of this planning application.

**5. Finance report**

The Clerk updated the meeting on the cash position, the Council have £10500 in the bank currently before cheque payments of £1904 to be signed at the meeting.

A bank reconciliation as at 27<sup>th</sup> September 2017 was approved and signed by the Chairman

Copies of the cash book and bank statements were available for inspection

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The following invoices were approved and cheques signed during the meeting:

BDO audit fee chq 340 £120.00  
Clerk's salary September chq 341 £312  
Clerk's expenses September chq 342 £34  
Godalming Joint Burial committee 2<sup>nd</sup> payment chq 343 £1438

All vouchers were available for inspection and Councillors' queries were resolved.

## 6. Planning Applications

The following planning applications were discussed and a "no objection" comment considered appropriate and approved.

WA/2017/1664 Hascombe Court  
WA/2017/1602 17 Tarragon Way Godalming GU7 1UY  
WA/2017/1816 Rally Wood GU8 4AA  
WA/2017/1534 16 Rowan Drive Godalming GU7 1UB - no comments submitted

With the following applications, the Parish council comments were approved:

WA/2017/1566 Busbridge Copse Farm GU8 4DH

Parish Council Comments:

*The drawings sent to BPC with this application include two copies of each of two different site plans all of which are marked as "site plan as proposed". We do not have any marked "existing site plan".*

*The ones we assume should be marked as "existing" show the outbuilding to be demolished and also show a garage ( next to and at right angle to it) which is also marked as "demolished".*

*The site plans we must assume are the correct "as proposed" site plan also show this garage, again marked as demolished next to the proposed new building.*

*This garage has not been demolished and no mention is made of it in the description of the proposed works. If the intention of the application is that on completion of works there will only be the one, new, outbuilding west of the public footpath then we have no objection . However it must be clarified which of the "as proposed" site plans is correct and the garage marked as already demolished must actually be demolished.*

WA/2017/1459 & 1460 Munstead Place

A site visit took place on 5<sup>th</sup> October at the invitation of the Applicant. A copy of the minutes relating to the visit are attached to these minutes.

It was resolved that, further to the site visit, the original Parish Council comments submitted to WBC should stand. These were approved and are as follows:

*The town of Godalming and particularly the Parish of Busbridge, is most fortunate to have a core area of Lutyen's best houses, and this planning application is seeking to extend an historic example of one of Lutyen's finest early houses.*

*a core area of Lutyen's best houses, and this planning application is seeking to extend an historic example of one of Lutyen's finest early houses.*

*There is no harm in adding a large extension within the 40% permissible by the Local Planning Authority, but it should be in keeping with the original design and materials. This application is seeking a modernistic extension with elevations of glass, on a Grade II listed house.*

*Glass is possibly the least sympathetic material to use on buildings in the countryside, particularly within an AONB, it's use would not be a sensitive approach within the original concept of a Lutyen's house.*

*Busbridge Parish Council is concerned that this application is in excess of 40% of the original footprint, on an already substantial house, so that any excess is a significant amount in itself.*

*The extensive glass elevations, while possibly acceptable in a crowded urban area, are inappropriate and modernistic in this case, and will create a feature which is not in keeping with a classic and outstanding example of Edwin Lutyen's work, a well known local Grade II property.*

*Therefore BPC objects to this application.*

WA/2017/1763 Hunt Cottage

It was resolved that the Parish Council request that WBC Councillors Seaborne and Byham "call in" this planning application. It was further resolved that the Parish Council object to this planning application and that the parish council's comments will be approved at the next council meeting.

## **7. Future shape of Busbridge Parish Council: discussion on the options**

The options discussed were to increase the number of Councillors from five or to merge the council with a neighbouring parish. The clerk informed the meeting that either option would involve a Community Governance Review (CGR) conducted by the principal authority, Waverley Borough Council.

The parish council can either request a CGR providing a case for so doing or start a petition of the parish's electors. At least 250 electors would need to sign the petition. The petition would be presented to WBC, who would check the petition signatures to the electoral roll. If the petition was valid, WBC would be duty bound without good reason, to conduct a CGR, which would take about 12 months.

It was agreed to discuss this further at the next meeting

## **8. Hydestile Crossroads Conservation Area.**

The possibility of establishing a conservation area at the Hydestile crossroads was considered. It was agreed that the Clerk should look into how a conservation area is created.

## **9. Local Plan modifications: formal adoption of BPC response**

The Parish Council response to the Local Plan modifications as suggested by the Inspector and approved by WBC was formally approved.

## **10. Items to be included in the Agenda for the next meeting, 28/11/17**

1. Report on the SSALC Conference

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1. Report on the SSALC Conference
2. Approval of the BPC comments regarding the claimed footpath applications 559, 565 and 574

**10. Councillors' reports**

**Alison Martin : Joint Burial Committee**

Alison Martin reported on the latest meeting of the JBC

**Footpaths**

Philippa English reported that footpath 163 was partially repaired and was open to walkers but not horses.

**Cheshire Home**

The Christmas Fayre is on 23<sup>rd</sup> November and any volunteers would be most welcome.

**13. Date of next meeting**

Tuesday 28<sup>th</sup> October 2017

Meeting closed at 7.30 pm