

**MINUTES OF A MEETING OF BUSBRIDGE PARISH COUNCIL  
HELD  
AT CLOCK BARN HALL, HAMBLEDON ROAD, GODALMING  
GU8 4AY  
ON TUESDAY 21<sup>st</sup> MARCH 2017 at 6pm**

The meeting opened at 6pm

**Present:**

John Graves , Chairman  
Philippa English, Vice Chair  
Dr Alison Martin  
Hilary Westwood

Maurice Byham, WBC Councillor

Michael Dennett , Parish Clerk

**1. Public Debate**

Public debate was covered under point 8

**2. Apologies**

Apologies were received from Richard Seaborne, WBC Councillor and Maxine Long

**3. Minutes of previous meeting**

Minutes of the Council Meeting held on Tuesday 7<sup>th</sup> February 2017 were approved and signed by the Chairman.

**4. Disclosure of pecuniary and personal interests in any agenda items**

No pecuniary or personal interests were declared.

**5. Finance report**

The Clerk updated the meeting on the cash position. The current bank balance is £8961.35 and this balance should be approximately £8500 at the end of March 2017. The precept of £11500 will be received in early April giving BPC funds of £20000 going into the new financial year.

A bank reconciliation as at 15<sup>th</sup> March was available for inspection and this was approved and signed by the Chairman.

The following online payments were approved:

11/02/17 Clerks salary and expenses Jan 17 : £371.34  
11/02/17 SSALC clerks training day : £90  
11/02/17 Clockbarn Hall rental : £36  
09/03/17 SSALC Spring conference : £48  
09/03/17 Clerks February Salary : £312  
15/03/17 Clerks February expenses : £58.30

Vouchers and bank statements were available for inspection.

## **6. Planning applications**

### **WA/2017/0310 Munstead Wick**

Erection of extensions and alterations including porch and for relevant demolition of an unlisted building in a conservation area.

This planning application is a modification of WA/2016/2383 which was approved by Waverley Borough Council .

WA/2017/0310 was discussed and **it was resolved** that similar comments to that submitted regarding WA/2016/2383 should be drafted by the Clerk for approval by Councillors.

## **7. Dunsfold Park Public Inquiry**

By way of background, the Dunsfold Park planning application for 1800 homes has been “called in” by Central Government and a local public inquiry will be arranged at a date to be advised. This will involve legal costs and this has been estimated at £65000. Based on the previous apportionment formula, BPC would bear 3.5% of fees or £2275.

It was noted that POW have considerable financial resources which could reduce the financial burden on the joint parishes.

It was resolved that Busbridge Parish Council should play a full part in the public inquiry and bear such legal fees which are due. Proposed by John Graves and seconded by Philippa English and passed unanimously.

The Chair to inform the Clerk of Hascombe Parish Council

## **8. WBC meeting with town/parish councils including Neighbourhood Plan**

John Graves reported back to the Council regarding this meeting which involved information on the Community Infrastructure Levy, Section 106 funds and the pressures on the WBC budget.

WBC are also launching a fly tipping campaign and ask parish councils to identify potential sites such as Clockbarn Lane and the Hydon's Ball car park.

## **8. Public Debate**

There followed a public debate on the way forward with Busbridge Parish Council's Neighbourhood Plan. It was resolved that the Clerk would set up a meeting with Gayle Wootton of WBC who are keen to co-ordinate the Local Plan with local parishes' Neighbourhood Plans.

## **9. BW163 footpath update**

The Clerk updated the meeting on the closure of footpath BW163.

The Clerk spoke to Steve Mitchell of SCC who has received a letter from Godalming Angling Society promising £1000 towards the repairs. BPC would contribute £250 and SCC £500. Busbridge Lakes have yet to reply to the request for funds.

John Graves to visit Busbridge Lakes to resolve the position.

Once this has been resolved the work could go ahead with the use of volunteers with the prospect of re-opening the footpath before December 2017.

## **10. Tuesley Farm**

John Graves discussed the various issues with regard Tuesley Farm and WBC's enforcement procedures.

After further discussion, it was resolved that the Chairman would draft letters to WBC dealing with BPC's grievances concerning WBC's repeated lack of enforcement of planning permission conditions.

## **11. SSALC Spring Conference**

Councillor Martin reported back to the Council concerning her visit to the SSALC Spring conference. As a result, Clerk to link BPC's website to the following sites:

Surrey Prepared  
Surrey-i  
In the know – Surrey and Sussex

## **12. Councillors' reports**

### **Philippa English: Leithfield Park**

Clerk to arrange a parish noticeboard to be erected at Leithfield Park

**Nothing else to report**

## **13. Date of next meeting**

Tuesday 18<sup>th</sup> April 2017

Meeting closed at 7.00pm

