

**MINUTES OF A MEETING OF BUSBRIDGE PARISH COUNCIL
HELD
AT CLOCK BARN HALL, HAMBLEDON ROAD, GODALMING GU8
4AY
ON TUESDAY 7TH FEBRUARY 2017 at 6pm**

The meeting opened at 6pm

Present:

John Graves , Chairman
Philippa English, Vice Chair
Dr Alison Martin
Maxine Long
Hilary Westwood

Michael Dennett , Parish Clerk

1. Public Debate

No members of the public were present

2. Apologies

Apologies were received from Richard Seaborne and Maurice Byham.

3. Minutes of previous meeting

Minutes of the Council Meeting held on Wednesday 7th December 2016 were approved and signed by the Chairman.

4. Disclosure of pecuniary and personal interests in any agenda items

No pecuniary or personal interests were declared.

5. Finance report

The Clerk updated the meeting on the cash position. The current bank balance is £9876 and this balance should be approximately £8000 at the end of March 2017.

A bank reconciliation as at 1st February 2017 was available for inspection.

The following online payments were approved:

8/12/16 Godalming JBC members' charge £1491.50

8/12/16 Clerks salary Nov 16 £312 and expenses £39.35

: £351.35

6/1/17 Clerk's salary December 2016 £312

18/1/17 Clerk's expenses December 2016 £42.84

Vouchers and bank statements were available for inspection.

6. Planning applications

WA/2016/2383 Munstead Wick

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WA/2016/2383 Munstead Wick

Erection of extensions and alterations including porch and for relevant demolition of an unlisted building in a conservation area.

Parish council comment:

Busbridge parish council has no objection in principal to the modernisation and extension of Munstead Wick which is already a fairly substantial house.. We do however object to the scale of the proposed extension which is nearly 3% over the established limit for such extensions. No special circumstances have been given and we consider that the same objective of a modern family home could easily be achieved while remaining within the 40% limit.

We are also concerned that the plans submitted are clearly marked as for planning application use only and subject to engineering and build. This implies that the extension that is actually built may be considerably different from the plans submitted. This is not acceptable.

WA/2016/2397 Unsted Park Cottage

Erection of a single storey extension and alterations following demolition of existing single storey extension

Parish council comment:

Busbridge Parish Council has considered this application and with the previous history of applications at this site in mind is concerned that this extension will take Unsted Cottage over the maximum 40% increase usually permitted by Waverley Borough Council.

The design and access statement says "the broad replacement of the building with one not materially larger.....". It does not however actually say how big the extension will be in percentage terms bearing in mind previous increases to the size of this property. The extension should only be allowed if the total increase in floorspace is no more than 40%

WA/2017/0003 Munstead Plat, Munstead Heath Road

Erection of single storey rear extension

Parish council comment:

Busbridge Parish Council has no objection to this application provided the extension does not increase the original footprint of the house by 40%, taking into consideration WA/2000/1069 or 1625, and WA/1996/02888.

WA/2017/0057 4 Oregano Close

Erection of single storey rear extension

BPC comment : No objection.

WA/2017/0002 2 Oregano Close

Erection of single storey extension and infill to existing porch

Erection of single storey extension and infill to existing porch

Councillors discussed this planning application and it was agreed that the Clerk draft the Council's comments based on the discussion at the meeting. The comments, which were agreed by email later are as follows:

Whilst Busbridge Parish Council does not object to this planning application, it is worth pointing out the following:

The size of the extension is very large and represents a 45% increase to the existing downstairs footprint.

Those houses nearby with living rooms upstairs would overlook the extension rather than the garden which may give a feeling of increased urban density.

7. Neighbourhood Plan

The Clerk informed the Councillors about an email received from WBC.

WBC wish to co-ordinate those Councils who are in the Neighbourhood planning process with part 2 of the Local Plan. This is to avoid conflicts between the WBC's Local Plan and Parish Councils' Neighbourhood Plans.

It was agreed that the Council should meet with WBC and the email should be forwarded to Martin Read.

8. Dunsfold Park

No news to report

9. BW163 footpath update

John Graves informed the meeting that he had met with Steve Mitchell, SCC Countryside Access Team Manager who is investigating a low cost solution to the problem with BW163 at the Busbridge Lakes dam. It was suggested that a matched funding solution may be possible involving BPC, Godalming Angling society, Busbridge Lakes and Godalming Town Council.

Clerk to approach Godalming Town Council to see whether in principle they would be prepared to consider a matched funding solution since their residents are the main users of the path.

10. Local Bus Transport

John Graves informed the Council concerning a SCC meeting relating to bus transport servicing Leithfield Park – the 502 service. Information was provided to SCC and both Hambledon and Busbridge Councils await further developments.

11. Tuesley Farm

Polytunnels / Caravans/ Lorry traffic:

There was a general discussion about Tuesley Farm and various issues which cause local residents concern. The main

There was a general discussion about Tuesley Farm and various issues which cause local residents concern. The main issues are the erection of polytunnels between the 1 November and the 1 February each year which is contrary to the conditions of the original planning permission.

Concern was also noted about the volume of articulated lorry traffic and the damage this is causing to local roads, especially Station Lane.

It was noted that the conditions letter for the planning permission for the second caravan park was not actually written by WBC until February this year. Since the caravans have already been occupied for a full season the majority of conditions laid out in the letter have already been broken due to its lateness.

It was also noted that the annual polytunnel siting plan has not been put up on the WBC website since 2014 despite the BPC letter sent a year ago to remind WBC about the requirement.

Chairman to draft a formal complaint to WBC to be agreed at the March meeting

12. Councillors' reports

Philippa English:

Leithfield Park – play area now in place

Maxine Long

Leonard Cheshire Home

Maxine updated the meeting on the progress on the new shop and the date of the Autumn Fayre, (September 9th) with a request for volunteers to help with the stalls

Alison Martin

Winkworth Arboretum

Alison informed the meeting that Winkworth had a number of special events, details of which may be found on the National Trust website.

13. Date of next meeting

Tuesday 21st March 2017

Meeting closed at 7.40pm