

**MINUTES OF A MEETING OF BUSBRIDGE PARISH COUNCIL HELD  
AT CLOCK BARN HALL, HAMBLEDON ROAD, GODALMING GU8 4AY  
ON TUESDAY 27<sup>th</sup> February 2018 at 6pm**

The meeting opened at 6pm

**Present:**

John Graves , Chair  
Philippa English Vice-Chair  
Maxine Long  
Dr Alison Martin

Richard Seaborne WBC Councillor

Michael Dennett , Parish Clerk

**1. Public Debate**

No members of the public were present.

**2. Apologies**

Apologies were received from Hilary Westwood

**3. Minutes of previous meeting**

Minutes of the Council Meeting held on Tuesday 16<sup>th</sup> January 2018, having been distributed earlier, were approved and signed by the Chairman.

**4. Disclosure of pecuniary and personal interests in any agenda items**

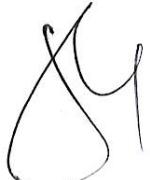
John Graves declared an interest in the Hunt Cottage planning application, WA/2017/1763 as an objecting party.

John Graves also declared an interest in the agenda item relating to creating a conservation area at Hydestile crossroads.

**5. Finance report**

The Clerk updated the meeting on the cash position. The Council have £6040 in the bank as at 9<sup>th</sup> February. The cash position as at 31 March 2018 should be approximately £4900 before any purchase of a new noticeboard for Leithfield Park which would cost £985 plus VAT. The 2018/19 precept amounting to £14250 will be received shortly before 1<sup>st</sup> April 2018.

A bank reconciliation as at 9<sup>th</sup> February 2018 was approved and signed by the Chairman.



Copies of the cash book and bank statements were available for inspection

The following invoices were approved and cheques signed during the meeting:

Clerk's expenses January chq 357 £73.08  
Clerk's salary January chq 358 £312  
Clerk's salary February chq 359 £312  
Clerk's expenses February chq 360 £31.3  
Clockbarn Hall venue hire chq 361 £36

All vouchers were available for inspection and Councillors' queries were resolved.

## **6. Planning Applications**

The following planning application was discussed and a "no objection" comment considered appropriate and approved.

WA/2018/0245

High Winkworth, Hascombe Road, Godalming

Application under Section 73A to vary condition 1 of WA/2014/2468 to allow an increase in height and depth, addition of timber post, timber infill, roof light and garage doors.

**Busbridge Parish Council's comments agreed by email and submitted to WBC regarding the following planning applications were discussed and approved.**

WA/2018/0042

Tall Timbers, South Munstead Lane, Godalming, GU8 4AG

*Busbridge Parish Council has considered this application and object to it for reasons of its scale, mass and bulk. We would comment that this proposal looks like a whole additional floor waiting to happen needing only some windows and a staircase to be complete.*

*Tall Timbers is built in a low lying style with the existing roof at a very shallow pitch. The proposed new roof of approximately double the height of the existing one will therefore look completely out of place.*

*As the neighbouring property, The Copse is a completely different property, being more compact with a steeply pitched roof, we consider that the comparison made in the design and access statement, is irrelevant.*



WA/2018/0162

Lugano, Hascombe Road, Godalming, GU8 4AD

*Busbridge Parish Council does not encourage flat roof extensions for both practical and aesthetic reasons. We are also concerned lest this extension is proposed with a flat roofed merely as a precursor to a first floor yet to come. We are also aware that Lugano has already been considerably extended in the past ( WA/ 1981/1735 and WA/1982/0398 ) and are concerned that this proposal will take the house over the 40% permitted without special circumstances.*

#### **7. Hunt Cottage WA/2017/1763 review**

The Chairman reported on the planning committee meeting when the planning application for Hunt Cottage was approved subject to conditions.

One concern related to the sample masonry which requires approval by WBC before building commences. This was described as “brickwork” in the decision report in error. Clarification was sought and Sean Rix, WBC ‘s heritage and design officer has informed the builders and will supervise.

#### **8. Hydestile Crossroads Conservation update**

The Chairman updated the meeting on progress onwards establishing the conservation area. All residents have been contacted and it was noted that Hambledon Parish Council are taking an active interest.

There is a need to obtain an aerial photograph to accompany the application for conservation status.

#### **9. Tuesley Farm**

Councillor Seaborne informed Councillors about an email he has received from WBC Enforcement. This email contained replies from Tuesley Farm management on various matters of concern to the Parish Council.

**The Chairman to draft a reply to Enforcement , point by point.**

It was noted that the lighting issue at the Farm was being actively investigated by Environmental Health.

A handwritten signature in black ink, appearing to read "JG".

## **10. Planning Roadshow visit to BPC**

The Clerk informed the meeting that the Head of Planning, Elizabeth Sims would like to attend a parish council meeting to answer any questions relating to planning.

**It was agreed that Councillors should email topics to the clerk who will arrange a convenient date for a meeting.**

## **11. Future shape of Busbridge Parish Council**

The Clerk informed the Council that in order to increase the number of Councillors from 5 to 7, WBC will have to conduct a Community Governance Review, (CGR). In order to achieve this, WBC will require evidence of enthusiasm from local electors in the form of a petition of no less than 250 signatures, which will be checked to the electoral roll.

In order to achieve the 250 signatures, Councillors would have to canvas residents on a door to door basis. Alison Martin suggested we send a pre warning letter to all households explaining the need for the CGR prior to the door to door exercise.

**John Graves to draft a letter.**

## **14. Councillors' reports**

### **Philippa English : Leithfield Park**

The Clerk provided two quotes for a new noticeboard for Leithfield Park as the Council believe it important to engage with the residents there.

It was resolved to purchase a traditional oak noticeboard from Harry Stebbings Ltd, cost £985.50 plus VAT. Proposed by Alison Martin and seconded by Philippa English.

**Clerk to order the noticeboard**

### **Maxine Long: Joint Burial Committee**

It was noted that both Maxine Long and Hilary Westwood would be unable to attend the next JBC meeting on March 22<sup>nd</sup>.

**The Clerk to ensure BPC have representation at the meeting.**

### **Philippa English : Footpaths**

It was noted that Surrey County Council have agreed to recommend acceptance of an application to add a public footpath between Salt Lane and Clockbarn Lane at the Waverley Local committee meeting on 9 March – the route to be known as Footpath 602 – Busbridge



It was agreed that Graham Cornick should be asked to attend – **Clerk to action.**

### **Cheshire Home**

Maxine Long reported on changes at Leonard Cheshire: a new home manager had started, and a new re-cycling company had been taken on.

#### **13. Date of next meeting**

**Tuesday 10 April 2018 at 5.30pm**

Cllr Martin stated that the Christmas trail at Winkworth Arboretum was so poor as to cause many complaints from paying visitors. Cllr Martin to follow up.

JG.

John