

**MINUTES OF A MEETING OF BUSBRIDGE PARISH COUNCIL HELD
AT CLOCK BARN HALL, HAMBLEDON ROAD, GODALMING GU8 4AY
ON THURSDAY 26th July 2018 at 7pm**

www.busbridgeparishcouncil.org.uk

The meeting opened at 6pm

Present:

Alison Martin, Chairman
John Graves
Hilary Westwood

Richard Seaborne WBC Councillor

Michael Dennett Parish Clerk

1. Public Debate

Several members of the public were present with regard to Hunt Cottage and the extensions and alterations which were subject to WA/2017/1763. Planning permission was granted in Committee subject to various planning conditions which were aimed at maintaining the symmetry of the building with its adjoining property Ryecroft.

Two presentations were given to the Council asking for help and a summary of the main points are as follows:

Construction of the alterations is well underway and it has become obvious that the planning conditions have not been adhered to with regard to the dormer window and the tile patterning. The dormer window is much larger than the dormer at Ryecroft and has a large vertical face and is set too far forward.

No detailed construction drawings of the dormer window were ever submitted to WBC, despite this being a condition, yet permission to build was still granted.

Enforcement appear powerless to act despite obvious contraventions to the planning conditions set by WBC.

The builder is carrying on with his interpretation of the drawings, and this is not maintaining the symmetry of the two adjoining buildings.

The understandably frustrated neighbours of Hunt Cottage can only look forward to a retrospective planning application, a situation which could and should have been avoided through an efficient policing of the planning conditions laid out under the approval of WA/2017/1763.

2. Apologies

Apologies were received from Philippa English and Maxine Long

A handwritten signature, likely of the Parish Clerk, Michael Dennett, written in black ink.

3. Disclosure of pecuniary and personal interests.

John Graves declared an interest in the telephone box rented by the parish council located at the Hydestile crossroads and the Hunt Cottage planning and construction issue.

4. Minutes of previous meeting

Minutes of the Council Meeting and the Annual Meeting held on Thursday 24th May 2018 were approved and signed by the Chairman.

5. Finance report

The Clerk updated the meeting on the current cash position which showed a bank balance of £14054 as at 13 July 2018.

A bank reconciliation as at 13th July 2018 was approved and signed by the Chairman. Copies of the cash book and bank statements were available for inspection

The Clerk presented a schedule showing budgeted expenditure of £12352 of which we have spent £5447 leaving approximately £6900 which we expect to spend in the period to 31 March 2019. This compares well with the current bank balance of £14054.

The following invoices were approved and cheques signed during the meeting:

26-7-18 Clerk's Salary July £312 chq 380
26-7-18 Clerk's expenses July £39.40 chq 381

All invoices were available for inspection and Councillors' queries were resolved.

6. Planning Applications

The planning applications noted below and the parish council's comments were discussed and approved.

WA/2018/0737
WA/2018/0743
WA/2018/0972
WA/2018/0967
WA/2018/1002
WA/2018/1023

Parish Council comments regarding these planning applications can be found on the Council's website and have been submitted to Waverley Borough Council.



WA/2018/1023 White Cottage: Richard Seaborne suggested that this application could be "called in", however the Council did not consider this to be appropriate in this case.

Regarding the Tuesley Farm application, WA/2018/0972 Richard Seaborne confirmed that this had been "called in" to be considered by the planning committee. Cllr Graves will speak on behalf of the parish council.

7. Update on Hunt Cottage

Further to the public debate concerning Hunt Cottage, it was resolved to send a letter of complaint to Elizabeth Sims relating to the planning conditions attached to the planning permission granted and the total lack of any enforcement process.

John Graves to draft the letter of complaint.

8. Town and Parishes Forum report from Cllr Graves

John Graves provided a report on the forum meeting and the main points are as follows:

- community Infrastructure Levy (CIL): once this comes into force it will provide additional funds for town and parish councils, more if the parish adopts a neighbourhood plan
- paperless planning applications are being introduced, however we can ask for a paper copy on an ad hoc basis whenever this is required.
- PIPS: Permissions in Principle which affects developments of 9 dwellings or less on sites of one hectare or less. The Council doubted whether PIPs would have any bearing on Busbridge parish.

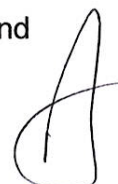
9. Grant funding Agreement with SCC £2500

The Chairman updated the meeting on what the grant may primarily be spent on which are the removal of vegetation, overhanging branches from roads and sign cleaning. SCC must receive a works list and an approved contractor must be used. Chairman to seek a quote for works along Munstead Heath Road.

10. Neighbourhood Plan

The possibility of a neighbourhood plan was discussed with a view to linking up with either Hascombe or Hambledon or both as these adjoining parishes are similar in nature to Busbridge.

Clerk to provide the Chairman with contact details for Hascombe and Hambledon.



11. Future shape of Busbridge Parish Council

There was a brief discussion on this matter and the need to recruit additional Councillors, especially from Leithfield Park, was stressed.

It was noted that parish councillor elections take place in May 2019

12. Hydestile phone box

Clerk to find out the usage of the phone box with further discussion at the next meeting.

13. Councillors' reports

Joint Burial Committee.

Cllr Westwood reported on an increase in vandalism at Eashing Cemetery and that CCTV is being installed.

14. Date of next meeting

Tuesday 11th September 2018 at 6pm.

The meeting closed at 7.45pm

A handwritten signature, possibly 'A', in black ink.