

**MINUTES OF THE ANNUAL MEETING OF BUSBRIDGE PARISH
COUNCIL
HELD AT CLOCK BARN HALL, HAMBLEDON ROAD, BUSBRIDGE
ON THURSDAY 24th May 2018**

The meeting was opened at 6.30pm

Present:

John Graves , Chairman
Philippa English, Vice Chair
Alison Martin
Hilary Westwood
Maxine Long

Michael Dennett , Parish Clerk

1. Apologies for Absence

Richard Seaborne sent his apologies.

2. To elect a Chairman of the Parish Council for the year 2018/19

John Graves retired as Chairman of the parish council and Alison Martin was unanimously elected as Chairman. Proposed by John Graves and seconded by Maxine Long

Philippa English proposed a vote of thanks for the years of service the retiring Chairman had served and this was unanimously passed.

John Graves remains a member of the parish council.

3. At this point, the newly elected Chairman, Alison Martin chaired the meeting.

4. Election of a Vice-Chairman.

Philippa English was re-elected unopposed as Vice Chairman. Proposed by Maxine Long and seconded by John Graves.

5. Declaration of Acceptance of Office

Both the Chairman's and Vice-chairman's Declaration of Office were signed by those elected and received by the Parish Clerk.

*Alison
26/7/18*

6. Councillors' responsibilities

Councillors' responsibilities were confirmed as follows:

Leithfield Park ; Philippa English and Hilary Westwood

Footpaths: Philippa English

Public Transport : John Graves

Website: Parish Clerk

Milford Hospital : John Graves

Finance: Alison Martin and dealt with in council meetings

Winkworth Arboretum : Alison Martin

Cheshire Home : Maxine Long

The meeting closed at 6.50pm