

**MINUTES OF A MEETING OF BUSBRIDGE PARISH COUNCIL HELD  
AT CLOCK BARN HALL, HAMBLETON ROAD, GODALMING GU8 4AY  
ON THURSDAY 28<sup>th</sup> MARCH 2019 at 5.30pm**

**[www.busbridgeparishcouncil.org.uk](http://www.busbridgeparishcouncil.org.uk)**

The meeting opened at 5pm

**Present:**

Alison Martin, Chairman  
Philippa English  
John Graves  
Hilary Westwood

WBC Councillor Richard Seaborne

Michael Dennett, Parish Clerk

**1. Public Debate**

Accord, a firm of architects presented various outline plans for a plot of land on the Hambleton Road, Busbridge. Various sizes of dwellings were discussed and it was suggested that Accord seek pre-planning advice from Waverley Borough Council.

Clerk to send Accord an email with this advice and thanking them for consulting the parish council.

**2. Apologies**

Apologies were received from Maxine Long

**3. Disclosure of pecuniary and personal interests.**

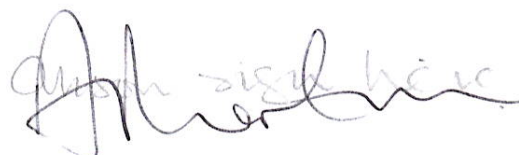
John Graves and Alison Martin declared an interest in the telephone box adopted by the parish council located at the Hydestile crossroads.

**4. Minutes of previous meeting**

Minutes of the Council Meeting held on Friday 14<sup>th</sup> December 2018 were approved and signed by the Chairman.

**5. Finance report**

The Clerk updated the meeting on the current cash position. This showed a bank balance of £7077 as at 20<sup>th</sup> March 2019. Estimated spending to 31 March 2019 is £391 so there should be a surplus of £6686 as at 31 March 2019. *read this out*



Clerk updated the meeting regarding possible grants from WBC for the purchase of a defibrillator. The Clerk had been informed by WBC that there were no S106 funds available. However Councillor Seaborne doubted that based on the latest information.

**Clerk to clarify the position with WBC**

## **8. Update on Parish Council Elections, timetable and procedure**

The Clerk having distributed nomination papers to all councilors checked on progress to ensure that nomination papers would be submitted on time. All seems to be progressing satisfactorily.

## **9. Milford Hospital: x-ray dept closure.**

Councillors expressed concern over the “closure” of x-ray services at Milford Hospital. This was announced by RSCH six months ago without any consultation once new facilities were open at Cranleigh.

Following public concern about the closure of x-ray dept., RSCH have emphasised their commitment to Milford Hospital and as part of public engagement program, they will attend a meeting on 10<sup>th</sup> April together with parish council representatives and the League of Friends and others to outline the facts, the options available and gather feedback.

It was agreed that the threat to x-ray services at Milford Hospital was an issue worth fighting.

**Chairman to report back to the parish council on the 10<sup>th</sup> April meeting.**

## **10. Approval of Clerk’s salary review**

The Chairman informed the meeting that the Clerk had attended a formal appraisal and three objectives were identified.

- revising standing orders at the rate of 6 pages per meeting
- typing the code of conduct
- meeting minutes within one week with the aid of recording the meeting on a mobile phone

Clerk’s salary was raised from £12 ph to £13 ph

These proposals were proposed by Alison Martin, seconded by John Graves and passed unanimously.

## **11. Engaging local people**

John Graves informed the meeting of the work Paul Osborne has done on HGVs as part of a traffic survey covering the local area including the Busbridge parish area.



**It was resolved** to invite Paul Osborne to the next parish council meeting to see how we could work together.

## **12. Alternative meeting place for parish council meetings**

Various alternative meeting places were discussed including Leonard Cheshire Home.

**Clerk to investigate the availability of Busbridge Village Hall**

## **13. Complaint from Staff Cottages resident**

Two complaints have been received from a resident of Staff Cottages.

The first email regarding why a program of verge maintenance did not include land opposite his house has been dealt with.

The second complaint involved planning applications at Leithfield Park where the properties adjoin his property. The resident is understandably concerned about builders burning waste and other anti social behaviour.

These complaints were discussed and **it was resolved** that John Graves should draft a reply.

## **14. Waverley Borough Council: Infrastructure Delivery Plan (IDP)**

WBC invited parish and town councils to comment on the IDP and BPC have identified four areas of concern:

- Milford Hospital and its importance as a clinical hub within the community which will help to limit acute admissions.
- Concern over the water supply once the Dunsfold housing is built.
- Introduction of buses from Dunsfold to Guildford to help traffic congestion on the A281
- Meaningful traffic mitigation measures required for rural lanes such as Marwick Lane, Salt Lane.

**Clerk to write to WBC**

## **15. Street lighting Leithfield Park to Milford Station**

This has arisen due to a request for street lighting between Leithfield Park and Milford station for residents who walk to and from the station as part of their daily commute.

It was noted that Councillors do not feel that street lighting is desirable in rural areas, however they were sympathetic to commuters who have to walk back from the station to Leithfield Park especially in the winter months.

This is the responsibility of Surrey County Council and **it was resolved** that the Clerk should write to Victoria Young to see if she could be of assistance. The council thought low level solar powered lighting may be a solution.

## **16 Councillors reports**

### **Winkworth Arboretum**

Alison Martin reported that she has been to see the display on the new visitor centre. It was also reported that the Arboretum staff intend to open the gates to cars on popular days 30 minutes before the official opening time of 10.am to avoid traffic jams building up on the main road.

### **Leithfield Park**

The Clerk reported that he has been approached by Mrs Wheatcroft a soon to be Director of Leithfield Park(Godalming) Management company, the new residents' association. She would like a key to the noticeboard for Leithfield Park business.

Clerk to liaise with Hilary Westwood regarding the key.

## **17. Items for the next meeting**

### **Website**

Clerk reported on an email received from the current website provider which indicated that he would be withdrawing his support for the parish website in September 2020. Email to be forwarded to all councilors

### **Hascombe / Hambledon meeting : items arising**

Councillor Martin reported on the outcome of a joint parishes meeting, to be discussed further at the next meeting.

### **Facebook Community Site**

## **18 Date of next meeting**

Thursday 16<sup>th</sup> May at 5.30pm including the Annual meeting