

**MINUTES OF A MEETING OF BUSBRIDGE PARISH COUNCIL  
HELD  
AT CLOCK BARN HALL, HAMBLEDON ROAD, GODALMING  
GU8 4AY  
ON TUESDAY 18<sup>th</sup> APRIL 2017 at 6pm**

The meeting opened at 6pm

**Present:**

John Graves , Chairman  
Philippa English, Vice Chair  
Dr Alison Martin  
Hilary Westwood  
Maxine Long

Richard Seaborne, WBC Councillor

Michael Dennett , Parish Clerk

**1. Public Debate**

No members of the public were present

**2. Apologies**

Apologies were received from Maurice Byham, WBC Councillor.

**3. Minutes of previous meeting**

Minutes of the Council Meeting held on Tuesday 21<sup>st</sup> March 2017 were approved and signed by the Chairman.

**4. Disclosure of pecuniary and personal interests in any agenda items**

No pecuniary or personal interests were declared.

**5. Finance report**

The Clerk updated the meeting on the cash position.

The bank balance as at 31 March 2017 was £8582.50. The precept of £11500 was received on 5<sup>th</sup> April giving BPC funds of £19702.50 on 18<sup>th</sup> April 2017.

A bank reconciliation as at 31 March was available for inspection and this was approved and signed by the Chairman.

The following online payments were approved:  
30/3/17 Clockbarn Hall rental £36



30/3/17 Clerks expenses March 2017 £30.85

30/3/17 Clerks Salary March £312

7/4/17 BT payphones £360

Vouchers and bank statements were available for inspection.

## 6. Planning applications

### WA/2017/0310 Munstead Wick

Erection of extensions and alterations including porch and for relevant demolition of an unlisted building in a conservation area.

This planning application is a modification of WA/2016/2383 which was approved by Waverley Borough Council .

The following Parish Council comment was approved:

*“ WA/2017/0310 represent modifications to a previous application, (WA/2016/2383) which has been given full permission by WBC. As the planning application under review marginally increases the floorspace, Busbridge Parish Council see no reason to alter its previous comments.*

*The scale of the proposed extensions is now 5% above the established 40% limit set for such extensions. No special circumstances have been given and the same objectives could be achieved whilst remaining within the established limit.”*

## 7. Meeting: WBC Planning regarding BPC Neighbourhood Plan

The Chair reported back to the Council regarding a meeting with WBC planning dept. concerning the Neighbourhood Plan

Those attending on behalf of BPC were John Graves and the Clerk. Martin Read, the NP lead also attended.

It was noted that the NP should be a land use document , suitable for use by planning officers in making decisions over local planning applications. It was noted that there is little probability of any “call for sites” as Busbridge is already protected by the Green Belt and AONB status.

**It was resolved** that Busbridge’s Neighbourhood Plan proposal should be put on hold pending the outcome of WBC Local Plan and the Inspector’s report. Clerk to write to Martin Read informing him of this decision.



**It was further agreed** to release funds reserved for the Neighbourhood Plan expenses so that these funds could be used to help fund (via the JPC), the local public inquiry into the Dunsfold planning application  
Proposed by John Graves, seconded by Alison Martin and passed unanimously.

#### **8. Joint Parish Councils meeting update on Dunsfold**

John Graves reported back to the Council regarding this meeting held on 18<sup>th</sup> April 2017.

It was reported that the Dunsfold local public inquiry will be held in July and that the JPC and POW require funds to employ legal representation and other Consultants in order to fight the application.

It was resolved that the Council should contribute £5000 to JPC funds, ( Alison Martin proposer and seconder, Maxine Long and passed unanimously)

Councillor Martin brought up the issue of governance of the funds controlled by the Joint Parish Councils and the Clerk was asked to seek assurances from the Alfold Clerk.

The Clerk pointed out that he estimated that the bank balance at 31 March 2018 would be around £2000-£3000 given the £5000 contribution to legal costs regarding the Dunsfold inquiry together with other BPC routine expenditure.

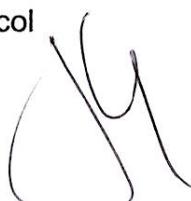
#### **9. BW163 footpath update**

John Graves reported that work to repair the path would start in May or June 2017. Sufficient funds have been promised from BPC, Busbridge Lakes, BPC and SCC and voluntary labour was available from the Ramblers Association. Steve Mitchell from SCC will oversee the repairs.

It is hoped that the footpath will be repaired by December 2017 at the latest.

#### **10. Tuesley Farm**

The Council discussed the various issues with regard Tuesley Farm and the siting protocol. It was noted that the siting protocol is confusing especially as there is no key to the site map available.

A handwritten signature in black ink, appearing to read 'John Graves'.

It was resolved to chase up a reply to the letter setting out the issues with Tuesley Farm sent to the enforcement team at WBC, (subsequently received).

## **12. Councillors' reports**

### **Philippa English: Leithfield Park**

It was agreed to hold over to the next meeting , the question of the purchase of another parish noticeboard for Leithfield Park, approximate cost £1000.

### **Maxine Long : Joint Burial Committee**

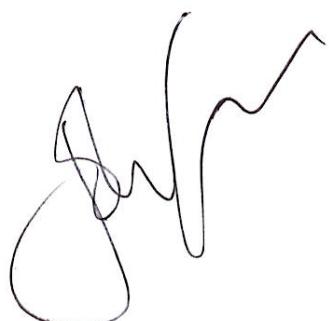
It was noted that there is a problem with vandalism at Eashing Cemetery

**Nothing else to report**

## **13. Date of next meeting**

Tuesday 23<sup>rd</sup> May 2017

Meeting closed at 7.00pm

A handwritten signature in black ink, appearing to read "John".