

**MINUTES OF A MEETING OF BUSBRIDGE PARISH COUNCIL
HELD AT CLOCK BARN HALL, HAMBLETON ROAD, BUSBRIDGE
ON TUESDAY 12TH APRIL 2016**

The meeting was opened at 6pm

Present:

Mr John Graves , Chairman
Mrs Pippa English, Vice Chair
Mrs Maxine Long
Dr Alison Martin

Mr Michael Dennett , Parish Clerk

| | |
|---|---|
| 1 | PUBLIC DEBATE No members of the public were present |
| 2 | APOLOGIES FOR ABSENCE Apologies were received from Hilary Westwood. |
| 3 | DECLARATION OF PECUNIARY INTERESTS No Member declared any pecuniary interest in any agenda item. |
| 4 | MINUTES OF THE MEETING HELD ON 9TH FEBRUARY 2016 The minutes of the last meeting held on 9 th February were agreed and signed by the Chairman as a true record. |
| 5 | MATTERS ARISING All matters arising are dealt with as agenda items |
| 6 | ADJOURNMENT FOR PUBLIC DEBATE 10 MINUTES No members of the public were present. |
| 7 | FINANCE A finance report was circulated with the agenda which showed the cash position of the parish council. The following payments were approved and cheques signed: Surrey County Playing Fields Affiliation fee 10.00 SALC 2016-17 subscription 229.66 BT Payphones 360.00 Leslie Clarke's Salary for March 123.98 M Dennett Salary for March 249.60 HMRC Paye payment 155.40 Leslie Clarke's March expenses 47.92 M Dennett expenses for March 44.85 Clockbarn Hall hire of room 36.00 Maxwells Payroll preparation year to 5/4/16 144.00 Maxwell's provision of P60s 72.00 Repayment to JG being BPC's share of VT 63.06 It was resolved that both the payments to BT Payphones for the telephone box rental at Hydestile crossroads (£360) and the Affiliation fee to Surrey Playing Fields (£10) be reviewed next year |

| | |
|----|---|
| | <p>REVIEW OF BANKING ARRANGEMENTS</p> <p>A revised bank mandate was signed by Philippa English and Maxine Long.</p> <p>The Parish Clerk suggested that the Council adopt online banking and this was approved. Proposer Alison Martin and seconded by Philippa English</p> |
| 8 | <p>PLANNING APPLICATIONS</p> <p><u>WA/2016/0312</u> Munstead Wick, Heath Lane, Godalming, GU7 1UN</p> <p>Erection of extensions and alterations.</p> <p>No Objection</p> |
| 9 | <p>DUNSFOLD PARK</p> <p>John Graves informed the meeting that BPC had received an email from Hascombe Parish Council requesting our willingness to participate in a further transport report by Vision Transport which would review the work done by Mott MacDonald. The cost would be £140.27 and this was approved.</p> |
| 10 | <p>COUNCILLORS RESPONSIBILITIES</p> <p>It was agreed that Councillors should be assigned the following responsibilities:</p> <p>Leithfield Park : Philippa English and Hilary Westwood Footpaths: Philippa English Public Transport: John Graves Website: John Graves and Parish Clerk Milford Hospital: John Graves Finance: Alison Martin and Parish Clerk Winkworth Arboretum ; Alison Martin Cheshire Home : Maxine Long Neighbourhood Plan : John Graves To be confirmed at the Annual Meeting on 17 May 2016</p> |
| 11 | <p>NEW WEBSITE</p> <p>It was resolved to spend £850 on the purchase of a new website. John Graves and the Parish Clerk to meet at a later date to discuss how to progress this project. Parish Clerk to place order with the website designer.</p> |
| 12 | <p>GODALMING JOINT BURIAL COMMITTEE</p> <p>Councilor Long noted that there was nothing to report. After a brief discussion , it was resolved that the Parish clerk should find out more about the JBC , its history and the relationship between JBC and BPC. The Parish clerk will meet with Louise Goodfellow.</p> |
| 13 | <p>MILFORD HOSPITAL, LEAGUE OF FRIENDS AGM</p> <p>The chair updated the meeting on the League of Friends activities and a possible donation to them was discussed if funds are available.</p> |
| 14 | <p>HIGHWAYS AND BYWAYS</p> <p>There was further discussion on the prolonged closure of Bridleway 163. BPC have been approached by Ian Wilks, Local Footpath Secretary of</p> |

| | |
|----|--|
| | The Ramblers with a view to sending a joint letter to WBC. This was agreed and the Parish Clerk to liaise with Ian Wilks. |
| 14 | It was agreed to replace the fingerpost at the Hydestile Crossroads which had been previously damaged by BT Openreach at a cost of £86 plus VAT. The chair to instruct the supplier. |
| 15 | BUSES REVIEW The Chair updated the meeting. We are working in partnership with Hambledon Parish Council in maintaining bus services in the area. The Parish Clerk to circulate the Local Transport report which summarises the Consultation findings. |
| 16 | TUESLEY FARM The planning application for more caravans to house additional farm workers to be kept under review. |
| 17 | WBC REQUEST FOR INFRASTRUCTURE PROJECTS The Parish Clerk to write to Gareth Williams at WBC and request a Dual Community and Parish Council Noticeboard on the Leithfield Park development. |
| 18 | BUSBRIDGE NEIGHBOURHOOD PLAN The Chair informed the meeting about an approach from Martin Read who is keen to formulate a Busbridge Neighbourhood Plan. He has had an initial meeting with Gareth Williams of WBC and Councilors have received copies of those meeting notes. There is an initial grant available of £9000 towards costs. Martin Read requires approval from BPC to take the Neighbourhood Plan forward and will attend the BPC meeting on May 17 th 2016. John Graves and Philippa English to liaise with Martin Read. |
| 19 | DATE OF NEXT MEETING The next meeting will be held on 17 th May and will include the Annual Meeting. |