

**MINUTES OF THE ANNUAL MEETING OF BUSBRIDGE PARISH COUNCIL
HELD AT CLOCK BARN HALL, HAMBLEDON ROAD, BUSBRIDGE
ON TUESDAY 17th May 2016**

The meeting was opened at 6pm

Present:

Mr John Graves , Chairman
Mrs Pippa English, Vice Chair
Mrs Maxine Long
Dr Alison Martin
Mrs Hilary Westwood

Mr Richard Seaborne – Waverley Borough Councillor

Mr Martin Read

Mr Michael Dennett , Parish Clerk

1

APOLOGIES FOR ABSENCE
None

2

ELECTION OF CHAIRMAN

John Graves was re-elected Chairman of Busbridge Parish Council,
Proposed by Maxine Long and seconded by Hilary Westwood.

3

ELECTION OF VICE CHAIRMAN

Philippa English was re-elected as Vice Chairman of Busbridge Parish
Council, proposed by John Graves and seconded by Alison Martin.

4

DECLARATION OF ACCEPTANCE OF OFFICE

Both the Chairman and Vice Chairman completed their Declarations of
Acceptance of Office and these were received by the Clerk.

5

COUNCILLORS' RESPONSIBILITIES

Councillors' responsibilities were confirmed as follows:

Leithfield Park : Philippa English and Hilary Westwood

Footpaths: Philippa English

Public Transport: John Graves with liaison Hambledon Parish Council

Website: All Councillors

Milford Hospital: John Graves

Wessex PHC Councillors

Milford Hospital: John Graves

Finance: Alison Martin

Winkworth Arboretum ; Alison Martin

Cheshire Home : Maxine Long

Neighbourhood Plan : John Graves

6 The Annual Meeting was immediately followed by the ordinary meeting of Busbridge Parish council.