

**MINUTES OF A MEETING OF BUSBRIDGE PARISH COUNCIL HELD  
AT CLOCK BARN HALL, HAMBLEDON ROAD, GODALMING GU8 4AY  
ON FRIDAY 14<sup>th</sup> DECEMBER 2018 at 5pm**

**[www.busbridgeparishcouncil.org.uk](http://www.busbridgeparishcouncil.org.uk)**

The meeting opened at 5pm

**Present:**

Alison Martin, Chairman  
Philippa English  
John Graves  
Maxine Long  
Hilary Westwood

WBC Councillors Richard Seaborne and Maurice Byham

Michael Dennett, Parish Clerk

**1. Public Debate**

No members of the public were present.

**2. Apologies**

No apologies were required

**3. Disclosure of pecuniary and personal interests.**

John Graves declared an interest in the telephone box rented by the parish council located at the Hydestile crossroads.

**4. Minutes of previous meeting**

Minutes of the Council Meeting held on Thursday 8<sup>th</sup> November 2018 were approved and signed by the Chairman.

**5. Finance report**

The Clerk updated the meeting on the current cash position. This showed a bank balance of £10372 as at 8<sup>th</sup> December 2018. Estimated spending to 31 March 2019 is £2738 so there should be a surplus of £7674 at the end of the year.

A bank reconciliation as at 29<sup>th</sup> November 2018 was approved and signed by the Chairman.

Copies of the cash book and bank statements were available for inspection.



The following invoices were approved and signed during the meeting:

Chq 394 dated 14-12-18 £312 Clerk's salary November  
Chq 395 dated 14-12-18 £36.70 Clerk's November expenses  
Chq 396 dated 14-12-18 £36 Clockbarn Hall Venue Hire 14-12-18  
Chq 397 dated 14-12-18 £1 Adoption fee to BT Payphones

All invoices and payroll reports were available for inspection and any Councillors' queries were resolved.

The Clerk updated Councillors on the Create and Authorise arrangements with regard to payments from the Lloyds bank account. This is proving difficult with the current "creaming facility" between the two bank accounts.

**Clerk to write to Lloyds and stop the current "creaming facility".**

#### **6. Budget and Precept for 2019/20**

The Council agreed a budget of £14118 and a precept of £15360. This was passed unanimously.

#### **7. Planning Applications**

The planning applications noted below and the parish council's comments were discussed and approved.

WA/2018/1821  
WA/2018/1570

Both planning applications received "no objection" comments which have been submitted to Waverley Borough Council

#### **8. Hydestile Crossroads telephone box.**

Regarding the adoption of the telephone box at the Hydestile crossroads and the installation of a defibrillator, the Council discussed the restoration options.

For information, a quotation has been received from Ralph Restorations.

Costs are as follows:

Full restoration : £2565  
Strip and repaint exterior only £1230  
Sand and repaint £780

**It was resolved** to fully restore the phone box at a cost of £2565 which would be funded from the surplus as at 31/3/18. Proposed by the Chairman and seconded by Philippa English. Passed unanimously.

**Clerk to liaise with Ralph Restorations.**

Clerk updated the meeting regarding possible grants from WBC for the purchase of a defibrillator. **Clerk to submit S106 funding application to WBC.**

**9. SCC Highways grant £3000**

Various options were discussed. It was agreed that John Graves would survey an area close to Staff Cottages on Tuesley Lane with a view to cutting back vegetation. John Graves to liaise with the Clerk.

**10. Tuesley Farm Update**

John Graves informed the Council that many frames remain erect contrary to the winter down rules.

Clerk to write to Enforcement once again

**11. Donations to Good Causes**

It was agreed that the following sums should be donated to the following local good causes:

Citizens' Advice Waverley £600  
Milford Hospital League of Friends £300  
Leonard Cheshire Home £300

Proposed by the Chairman, seconded by John Graves

**12. SSALC Conference report**

Alison Martin provided a comprehensive report on the SSALC conference.

Items reported on included :

- lack of a police presence in the community
- car parking charges in rural areas
- surrey hills ash dieback
- the need for training for clerks and councillors
- lack of traveller transit sites

### **13. Item for next meeting**

Clerk to investigate, what procedures are necessary for Busbridge Parish Council to change its name into something more relevant and meaningful.

The Chairman to identify any buildings which could be used as community centres or meeting places to improve social cohesion in the area.

### **14. Councillors Reports**

Alison Martin: Winkworth Arboretum :

Hascombe Parish Council have complained about the vehicle queuing on the B2130 prior to opening and the risk to traffic which results. WBC Councillor Seaborne to investigate plans for additional car parking and development which would solve the traffic queuing issue.

It was noted that the Arboretum car park is unkept and extremely muddy.

John Graves: Milford Hospital :

The Chairman and Councillor Graves to attend Milford Hospital League of Friends meeting on 16<sup>th</sup> January 2019.

### **12. Date of next meeting**

Thursday 7<sup>th</sup> February 2019

Meeting closed at 6.30pm